

CCH Australia Books Catalogue 2012



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PACKAGES – 2012 Books

PACK TITLE	Page No.	CONTENTS	PACK CODE	PACK ISBN	PUBLISH DATE	RRP	SAVE
Core Student Taxpak 1 2012	6	Australian Master Tax Guide 2012 – 50th Edition	39444A	978-1-922010-51-3	February	\$205.00	\$59.00
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Core Student Taxpak 2 2012	6	Australian Taxation Law 2012 – 22nd Edition	39445A	978-1-922010-52-0	February	\$195.00	\$33.00
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Core Student Taxpak 3 2012	8	Australian Tax Casebook – 10th Edition	39446A	978-1-922010-53-7	February	\$155.00	\$29.00
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Core Student Taxpak 4 2012	6	Australian Taxation Law 2012 – 22nd Edition	39447A	978-1-922010-54-4	February	\$259.00	\$64.00
	8	Australian Tax Casebook – 10th Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Core Student Taxpak 5 2012	6	Australian Master Tax Guide 2012 – 50th Edition	39448A	978-1-922010-55-1	February	\$285.00	\$74.00
	8	Australian Tax Casebook – 10th Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Core Student Taxpak 6 2012	6	Australian Taxation Law 2012 – 22nd Edition	39449A	978-1-922010-56-8	February	\$264.00	\$59.00
	8	Australian Taxation Study Manual – 21st Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Foundations Student Taxpak 1 2012	7	Foundations of Taxation Law – 4th Edition	39450A	978-1-922010-57-5	February	\$163.00	\$23.00
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Foundations Student Taxpak 2 2012	7	Foundations of Taxation Law – 4th Edition	39451A	978-1-922010-58-2	February	\$221.00	\$60.00
	8	Australian Tax Casebook – 10th Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Foundations Student Taxpak 3 2012	7	Foundations of Taxation Law – 4th Edition	39452A	978-1-922010-59-9	February	\$221.00	\$60.00
	8	Australian Taxation Study Manual – 21st Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Foundations Student Taxpak 4 2012	7	Foundations of Taxation Law – 4th Edition	39453A	978-1-922010-60-5	February	\$248.00	\$77.00
	6	Australian Taxation Law 2012 – 22nd Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
Foundations Student Taxpak 5 2012	7	Foundations of Taxation Law – 4th Edition	39454A	978-1-922010-61-2	February	\$310.00	\$110.00
	8	Australian Tax Casebook – 10th Edition					
	6	Australian Taxation Law 2012 – 22nd Edition					
	7	Core Tax Legislation & Study Guide 2012 – 15th Edition					
CCH Company Law Package 2012	21	Commercial Applications of Company Law 2012 – 13th Edition	39455A	978-1-922010-62-9	January	\$165.00	\$40.00
	18	Australian Corporations and Securities Legislation 2012 Volume 1					
Australian Business Law Pack 1 2012	23	Australian Business Law 2012 – 31st Edition	39457A	978-1-922010-64-3	February	\$210.00	\$35.00
	22	First Principles of Business Law 2012 (Source Book & CD)					
Australian Business Law Pack 2 2012	23	Australian Business Law 2012 – 31st Edition	39458A	978-1-922010-65-0	February	\$165.00	\$25.00
	22	First Principles of Business Law 2012 CD					
Master Tax Guide Professional Pack 2012	6	Australian Master Tax Guide 2012 – 50th Edition	39459A	978-1-922010-66-7	January	\$225.00	\$49.00
	9	Top 100 Tax Q&As 2012					

Welcome to CCH

Hello everybody,

We're delighted to present to you our 2012 Books Catalogue.

We live in exciting times, where there's an ever-changing landscape of how to do business. CCH has always strived to be a trusted companion to business professionals and students in Australia, helping you traverse the complexities of a dynamic industry and providing invaluable content that will help you succeed.

Things have changed – and not just in publishing! The internet, email, workflow software, smartphones, tablets, Google, Facebook: technology has changed dramatically not just the way we produce and consume information, but how we interact with each other and conduct business. It's a different business world, with many new challenges and opportunities.

What hasn't changed is the importance of knowing and understanding the current state of the law. We live in a fast changing regulatory environment where the cost of non-compliance gets higher every day. And in at least one respect CCH hasn't changed either – our job is to keep you up to date and informed about the law and we pride ourselves on having done that for more than 40 years here in Australia.

While we still love our print books, 2012 sees some exciting new developments including a range of eBooks to launch at the end of this year. Download your favourite annual titles, including best sellers such as:

- *Australian Master Tax Guide*
- *Australian Corporations and Securities Legislation*
- *Australian Taxation Law*
- *Australian Business Law*
- *Australian Income Tax Legislation*
- *Australian Superannuation Legislation*

Plus many more – ask your CCH Account Manager for more details.

Imagine the convenience of having your entire CCH library of books available on your iPad or laptop. No more carrying heavy bags full of books when you see your clients or need to go to court!

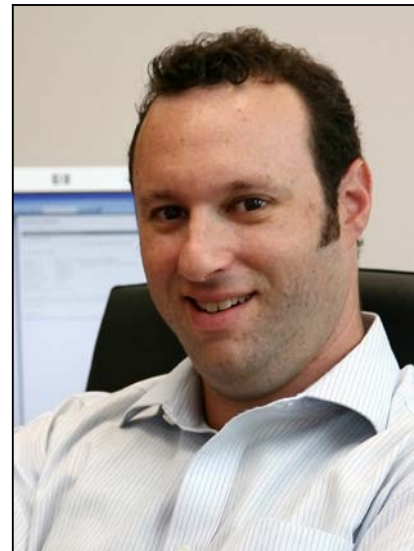
Thank you for taking the time to review this catalogue. I'm sure it contains publications that will help you and your clients be more efficient and effective in this challenging regulatory environment.

If you have any questions or comments for me, please get in touch at jseifman@cch.com.au. I'd love to hear from you.

All the best,



Jonathan Seifman



Jonathan Seifman
Director, Books
CCH Australia

The Australian Master Tax Guide will be in its 50th edition in January!

As one of CCH's flagship titles, this publication has sold millions of copies since its first edition in 1970.

Australia's leading tax reference publication, this guide assists users in everything to do with tax; from help in preparing tax returns for the current tax year through to working out the tax issues and implications of decisions and transactions in the immediate future years.

See page 6 for more details.

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October 2011

Note: prices in this catalogue are valid at the time of printing and are subject to periodic review. CCH reserves the right to charge for postage and handling. Call 1300 300 224 or speak to an Academic Sales Consultant to confirm the correct price for you.

50th
Edition

CCH Code: 39337A
 ISBN: 978 1 921948 46 6
 Publish: January 2012
 Estimated pages: 2,400
 RRP: \$174.95

Australian Master Tax Guide 2012 - 50th Edition

Australia's leading tax reference is designed to help practitioners, businesses, other organisations and students quickly locate accurate answers to their tax questions. Whether it is being used to help prepare tax returns for the current tax year or to work out the tax issues and implications of decisions and transactions in the immediate future years, the *Australian Master Tax Guide* is an essential resource for anyone working in or dealing with tax. Up to date to 31 December 2011.

Features & Benefits:

- A practical way to keep up to date on all the new changes to Australia's complex tax system
- The only tax manual to cover all BAS taxes
- Useful checklists and tables, complete effective life (depreciation) tables and a calendar of key tax dates
- Cross references at the end of each CCH paragraph to more detailed information in key CCH updating services

NEW!



CCH Code: 39321A
 ISBN: 978 1 921948 32 9
 Publish: January 2012
 Estimated pages: 2,288
 RRP: \$139.00

Australian Taxation Law 2012 – 22nd Edition

By Woellner, Barkoczy, Murphy, Evans and Pinto

Australian Taxation Law is an essential resource providing an in-depth understanding of the complex world of tax. The 22nd edition of this well-established annual text covers income tax, superannuation, fringe benefits tax, GST, state taxes, financial transactions and corporate entities. Written by tax instructors, the book offers a comprehensive and practically-oriented analysis of relevant legislation and case law, and a conceptual framework against which to assess topical tax issues.

Features & Benefits:

- Helps students understand key principles through diagrams, flow charts, practical examples and sample calculations
- Provides students with a comprehensive analysis of case law and legislation
- Includes a section of tax rates and tables
- Serves as an ideal companion to CCH's *Australian Tax Casebook*, *Core Tax Legislation & Study Guide* and *Australian Taxation Study Manual*

Instructor Resource

Multiple Choice Q&As

By Tom Delany, Senior Lecturer, Faculty of Business, Southern University of Queensland

These online Multiple Choice Q&As are grouped according to the chapter topics used in *Australian Taxation Law 2012 - 22nd Edition*. The Q&As can be used by teachers when preparing their teaching materials and to give to their students to test their knowledge of taxation law. These materials are provided in Microsoft Word format to allow easy copying and pasting into other documents or popular e-learning software applications.

Online Tax Flowchart Guide

By Ian Iredale, University of Technology, Sydney

The Online Tax Flowchart Guide uses an innovative flowchart format to explain the conceptual framework of Australian taxation law. The keys to understanding the Guide are the seven "Roadmaps" which are designed to help illustrate the ultimate question to be answered in a study of income tax law - how much income tax is payable by the taxpayer?

Cross-referenced to *Australian Taxation Law 2012 - 22nd Edition* the Guide is delivered in PDF format allowing all pages to be viewed online, downloaded or printed using Adobe Acrobat Reader.

Foundations of Taxation Law 2012 – 4th Edition

By *Stephen Barkoczy*

The new edition of *Foundations of Taxation Law* has been further revised and expanded. With the addition of two new chapters, it is uniquely structured to accommodate both basic tax study and the more advanced topic areas. This book is the product of many years of research, practice and lecturing in the field of taxation law by Professor Stephen Barkoczy, winner of the 2008 Prime Minister's Award for Australian University Teacher of the Year.

Features & Benefits:

- Clearly structured, with each chapter outlining fundamental concepts and rules
- Includes a chapter on legal research
- Assists learning with study questions, references and further reading
- Easily digestible information in a contemporary format
- Includes CD with PowerPoint slides covering all topic areas



CCH Code: 39319A
ISBN: 978 1 921948 30 5
Publish: January 2012
Estimated pages: 1,008
RRP: \$97.00

Instructor Resource

Suggested Solutions to Study Questions

By *Tom Delany, Senior Lecturer, Faculty of Business, Southern University of Queensland and Toni Chardon, Lecturer in Taxation Law, Faculty of Business, University of Southern Queensland*

These solutions are designed for use with the "Study questions" at the end of chapters in *Foundations of Taxation Law 2012 – 4th Edition* by Stephen Barkoczy. These solutions are ideal for use by instructors when preparing materials, or by students when revising for examinations. Available in PDF or Microsoft Word formats to allow easy copying and pasting into other documents or popular e-learning software applications.

Core Tax Legislation & Study Guide 2012 – 15th Edition

By *Stephen Barkoczy*

Students studying tax cannot simply rely on commentary books for answers. It is essential that students read the actual legislative provisions that underlie the commentary. The tax law is continually changing with many hundreds of amendments every year, so it is important to use the latest version of the legislation available. The *Core Tax Legislation & Study Guide 2012* makes it easy for students by providing all the key tax provisions they need in one handy volume.

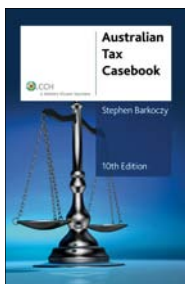
Features & Benefits:

- Easy-to-read format
- Includes a practical guide on how to research tax questions and how to study for tax exams
- Key provisions in one convenient volume
- Includes GST, FBT, superannuation provisions, Constitutional and administrative

Save when purchased as part of student tax packs (see p 2).



CCH Code: 39347A
ISBN: 978 1 921948 56 5
Publish: February 2012
Estimated pages: 2,416
RRP: \$89.00



CCH Code: 39116A
 ISBN: 978 1 921593 88 8
 Publish: June 2010
 Pages: 1,302
 RRP: \$95.00

Australian Tax Casebook – 10th Edition

By *Stephen Barkoczy*

The *Australian Tax Casebook* is a valuable resource for both students and professionals and an excellent companion to CCH's *Australian Master Tax Guide* and *Australian Taxation Law*. This 10th edition contains summaries of 550 cases, including 11 new case summaries. Each case summary presents the facts and arguments of the parties, the issues, the Tribunal's or Court's decision and significant quotations from the judgment.

Features & Benefits:

- Provides easy-to-read summaries of all the important judgments in Australian taxation law
- Presents case summaries in a clear, consistent and structured format allowing for cases to be easily compared and contrasted
- Highlights key parts of a case through the use of significant quotes from the judgment
- Presents case summaries in alphabetical order allowing users to find summaries quickly and easily

Save when purchased as part of student tax packs (see p 2).



CCH Code: 39246A
 ISBN: 978 1 921873 04 1
 Publish: June 2011
 Pages: 576
 RRP: \$95.00

Australian Taxation Study Manual: Questions and Suggested Solutions – 21st Edition

By *Ken Devos, Les Nethercott and Grant Richardson*

The 21st edition of the popular *Australian Taxation Study Manual* provides suggested solutions to a series of case-study type questions. The practical questions are graded for levels of complexity and cross-referenced to the 2011 editions of the *Australian Master Tax Guide*, *Australian Taxation Law* and *Foundations of Taxation Law*.

Up to date to April 2011.

Features & Benefits:

- Contains over 270 worked questions grouped according to 12 key areas of taxation law and practice
- Provides practical, objective and knowledgeable solutions to real life tax problems
- Contains numerous questions without solutions for use by instructors to test their students' understanding of tax topics
- Includes relevant tax rates and rebates, a table of contents, list of abbreviations, a handy index, case table and legislation finding list



CCH Code: 39307A
 ISBN: 978 1 921948 15 2
 Publish: August 2011
 Pages: 570
 RRP: \$105.00

Master Tax Examples 2011/12 – 10th Edition

By *Ken Devos, Les Nethercott and Grant Richardson*

The *Master Tax Examples 2011/12* is an ideal companion to CCH's market-leading *Australian Master Tax Guide*. It provides practical examples that illustrate and expand on topics covered in the *Australian Master Tax Guide* and covers situations encountered in practice by professionals and their clients.

Features & Benefits:

- Contains fully worked calculations to illustrate one or more tax concepts.
- Topics include assessable income, capital gains, fringe benefits, deductions, trading stock, depreciation, individuals, partnerships, trusts, companies and distributions, administration and assessment and GST.

Top 100 Tax Q&As 2012

Top 100 Tax Q&As 2012 contains new questions and answers from CCH's Tax Q&A Service asked during 2011. It provides practical solutions to the issues most often raised by practitioners using that service. The publication provides answers to "real life" topical questions asked by tax practitioners facing specific issues not usually found in more general books covering the whole of the tax law.

Features & Benefits:

- Provides detailed answers with accurate analysis of issues by a panel of experienced tax experts
- Comprehensive references to relevant legislation, case law and the Commissioner's rulings
- Covers specific issues in the areas of income, deductions, CGT, superannuation and GST
- Enables access to more in-depth information using the cross-references to the *Australian Master Tax Guide* and *Australian Master Superannuation Guide*



CCH Code: 39342A
ISBN: 978 1 921948 51 0
Publish: January 2012
Estimated pages: 208
RRP: \$99.00

Australian Income Tax Legislation 2012 – 3 Volume Set

This three-volume set provides a comprehensive consolidation of Australian income tax and related legislation, updated and consolidated for all amendments to 1 January 2012. This set includes all relevant income tax and related legislation, including: Income Tax Assessment Act 1997, Transitional Provisions, 1997 Regulations, Income Tax Assessment Act 1936, 1936 Regulations, Taxation Administration Act, Rating Acts, Fringe Benefits Tax and Administration Appeals.

Features & Benefits:

- Most easy-to-read format in the market
- Legislation annotator, Index and Conversion tables between the 1997 and 1936 assessment acts
- Useful, accurate and the most comprehensive set in the market
- Provides detailed history notes for all substantive income tax amendments in the last six years



CCH Code: 39376A
ISBN: 978 1 921948 81 7
Publish: February 2012
RRP: \$308.00

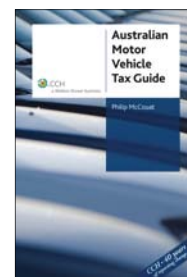
Australian Motor Vehicle Tax Guide

By Philip McCouat

The *Australian Motor Vehicle Tax Guide* provides a practical, example-filled explanation of the tax considerations that apply to owning, leasing or operating motor vehicles. It includes information on deductible vehicle expenses, depreciation, how to claim the new business tax break, FBT and salary packaging considerations. It also covers luxury car tax and GST implications, fuel tax credit rules, customs considerations, vehicle transfer duties, and special situations such as trade-ins.

Benefits to users:

- Assists the reader to understand key principles by using user-friendly examples
- Easy to pinpoint information using the index, case table and finding lists for legislation and rulings
- Provides valuable facts for any businesses that own or manage vehicles



CCH Code: 39046A
ISBN: 978 1 921593 16 1
Publish: August 2009
Pages: 213
RRP: \$60.00

NEW!

CCH Code: 39344A
 ISBN: 978 1 921948 53 4
 Publish: February 2012
 Estimated pages: 480
RRP: \$101.00

FBT Compliance Guide 2012

By Colin Wilmot

The *FBT Compliance Guide 2012* provides a comprehensive coverage of Australia's fringe benefits tax legislation, FBT law modifications during 2011 and salary packaging. The Guide provides valuable information on all categories of fringe benefit, exemptions and reductions in the taxable value of benefits.

Features & Benefits:

- Assists users determining whether a concession given to an employee is subject to FBT
- Explains the calculation of the taxable value of fringe benefits using work papers and examples
- Provides information on the preparation of the FBT return by taxable, rebatable and Section 57A employers and the determination of reportable fringe benefits
- Summarises FBT changes and developments during the 2011 calendar year – legislation, tax cases, rulings, determinations, interpretative decisions and highlights of the NTLG FBT Subcommittee meetings

NEW!

CCH Code: 39363A
 ISBN: 978 1 921948 72 5
 Publish: February 2012
 Estimated pages: 800
RRP: \$154.00

Australian Master GST Guide 2012 – 13th Edition

By Philip McCouat

The *Australian Master GST Guide* contains a clear, practical explanation of GST with numerous examples of how it works in practice. It is up to date to 1 January 2012 and incorporates all changes and all proposed changes to the GST law. Particular attention is given to key subject areas such as real property, imports/exports, finance, transport, food, education, health and charities. Significant coverage of audit, compliance activities and planning opportunities is also included.

Features & Benefits:

- Provides clear, practical and comprehensive coverage about GST
- Useful tips on planning and cash flow
- Helpful industry checklists
- Specific chapters on Luxury Car Tax and Wine Equalisation Tax

NEW!

CCH Code: 39375A
 ISBN: 978 1 921948 45 9
 Publish: February 2012
 Estimated pages: 1,468
RRP: \$149.00

Australian GST Legislation with Overview 2012 – 15th Edition

This title provides a fully-indexed and comprehensive consolidation of all legislation relating to Australia's GST system, and incorporates all amendments enacted to 1 January 2012. The book also includes all relevant luxury car tax and wine equalisation tax legislation. There is also a separate section containing the full definitions of terms used in the GST legislation which are defined in non-GST legislation.

Features & Benefits:

- An overview of the framework and operation of GST
- A GST Legislation Annotator provides a quick check of whether a specific legislative provision has been referred to in ATO rulings, determinations or cases
- A list of legislative determinations made by the Commissioner or federal government ministers
- A useful Legislation Index for easy reference

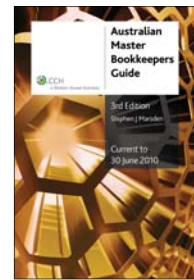
Australian Master Bookkeepers Guide – 3rd Edition

By Stephen J Marsden

This guide covers all the essentials of bookkeeping as well as a range of accounting and taxation issues that bookkeepers need to be aware of. Users will find practical terms and numerous worked examples, diagrams, checklists, tables and FAQs. In this new edition major revisions have been made to the payroll and superannuation, small business entity concessions and fringe benefits chapters. It has also been updated to take into account the changes in the *Tax Agent Services Act 2009*, which came into effect from 1 March 2010.

Features & Benefits:

- Essential resource for BAS and Tax Agents
- Provides an overview of basic bookkeeping and accounting principles
- Assists in the preparation of a set of financial statements for clients
- Each chapter has a useful checklist in Q&A format
- Provides key information in chapters on GST, how to prepare BAS, and in a new chapter the accounting and taxation consequences of purchasing a motor vehicle



CCH Code: 39083A
ISBN: 978 1 921593 57 4
Publish: September 2010
Pages: 1,008
RRP: \$125.00

Understanding Accounting Principles

Stephen J Marsden

Understanding Accounting Principles is an abridged version of the full text of *Australian Master Bookkeepers Guide - 3rd Edition*, with updates specifically for this version. This publication is not only designed to assist accountancy students understand key accounting concepts and principles but also is aimed at those students who do not require a detailed or in-depth understanding of accounting.

Features & Benefits:

- Uses simple language so that readers with a non-accounting background will find it easy to understand
- Practical in nature and contains numerous examples, diagrams, flowcharts and checklists
- Can also be used as a handbook for practising bookkeepers and accountants



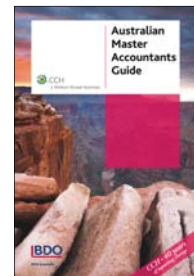
CCH Code: 39311A
ISBN: 978 1 921948 19 0
Publish: June 2011
Pages: 396
RRP: \$75.00

Australian Master Accountants Guide

The *Australian Master Accountants Guide* provides a comprehensive overview of all the key topical accounting, business and taxation issues faced by accounting professionals advising their clients throughout the lifecycle of a business. The book is a useful point of reference on all critical aspects of business management from start-up to maturation. It is written by experienced tax, accounting and finance professionals and academics, and reviewed by BDO Kendalls. Up to date to 30 April 2009.

Features & Benefits:

- Hands-on reference tool for accountants and business advisers
- Informative and practical guide
- Assists planning, with user-friendly examples, diagrams and tables



CCH Code: 34204A
ISBN: 978 1 921322 61 7
Publish: June 2009
Pages: 860
RRP: \$150.00



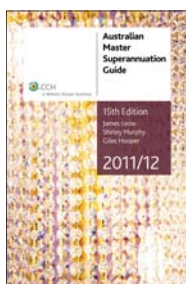
CCH Code: 39345A
 ISBN: 978 1 921948 54 1
 Publish: February 2012
 Estimated pages: 2,576
RRP: \$149.00

Australian Superannuation Legislation 2012 – 16th Edition

Consolidated to 1 January 2012, this title contains a summary of 2011 amending Acts and Regulations to superannuation, tax and related legislation, and is an important first point of reference for practitioners. The publication includes the complete Superannuation Industry Supervision (SIS) legislation, superannuation guarantee Act, unclaimed superannuation money Act, and government co-contributions Act. It also includes relevant extracts from the income tax and tax administration Acts, and other laws impacting on superannuation operation.

Features & Benefits:

- Encapsulates all relevant laws on superannuation regulation, taxation and administration in one volume
- Additional information in the form of detailed history notes and CCH notes to legislative changes
- Easy referencing with a comprehensive index
- An ideal companion to the CCH *Australian Master Superannuation Guide 2011/12*



CCH Code: 39244A
 ISBN: 978 1 921873 02 7
 Publish: September 2011
 Pages: 1,340
RRP: \$155.00

Australian Master Superannuation Guide 2011/12 – 15th Edition

This indispensable guide provides clear and detailed explanation of the laws relating to superannuation regulation and taxation as at 1 July 2011. It contains practical insights and helpful examples.

This Guide is an invaluable handbook and essential reference on superannuation law and practice in Australia. It is an up to date resource that provides clear analysis of the law for everyone involved in the superannuation business.

Features & Benefits:

- Provides authoritative guidance in different areas of superannuation laws
- Provides a summary of the main changes in 2010/11 and proposed superannuation reforms
- Practical information in one "Instant Reference" chapter, with access to rates, thresholds, checklists and calendars, and extensive cross-references
- Easy navigation, including a comprehensive index and case and rulings lists



CCH Code: 34184A
 ISBN: 978 1 921322 18 1
 Publish: January 2008
 Pages: 322
RRP: \$99.00

Guide to Life Risk Protection and Planning – 2nd Edition

This second edition of the *Guide to Life Risk Protection and Planning* is an essential reference resource for all those involved in servicing the life risk needs of their clients. This publication enables financial advisors and their support staff to develop quality financial plans for their clients based on the foundations of life risk management.

Features & Benefits:

- Explains complicated and technical life insurance concepts in plain English
- Provides advice in a practical way that will complement the academic curriculum provided by financial services colleges
- Empowers readers to present life risk management concepts in an authoritative manner to improve sales, service and general professionalism

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- special offers



Personal Injury

– Comparative Verdicts Finder

- allows you to search and compare verdicts handed down since 1999!
- search by injury, cause of injury/death and jurisdiction or any combination of these
- links to AustLII.



Income Tax Calculator

This app allows you to calculate estimated Income Tax based on key criteria. Its fast and straightforward interface and results will help you spend less time crunching numbers.



Tax Rates & Thresholds

Lists Tax Rates & Thresholds in straightforward tables to easily scroll through.



www.facebook.com/cchaustralia



www.twitter.com/cchaustralia



Search for CCH Australia

Australian Master Financial Planning Guide 2011/12 – 14th Edition

The *Australian Master Financial Planning Guide* is the complete reference book covering all the fundamental areas of financial planning, with practical examples and case studies.

Contents include income tax, superannuation, social security, aged care, investment, retirement planning and estate planning. This edition includes updates of all developments during 2010/11, along with analysis of the proposed measures arising from the 2011 Federal Budget. The information is up to date, using current laws as of 1 July 2011.

Features & Benefits:

- Leading financial planning experts share their wisdom, including Louise Biti, Graeme Colley and Jennifer Brookhouse, with David Shirlow as consultant editor
- Covers key financial planning strategies in a practical and straightforward way
- Provides practical tools such as checklists



CCH Code: 39243A
ISBN: 978 1 921873 01 0
Publish: August 2011
Pages: 1,196
RRP: \$155.00



CCH Code: 39114A
 ISBN: 978 1 921593 86 4
 Publish: September 2010
 Pages: 420
RRP: \$95.00

Worldwide Business Tax Facts 2010/11

By Crowe Horwath International

This convenient look-up tool provides the time-poor tax professional with instant access to the essential tax facts for 47 jurisdictions. Facts include information on tax authority details, tax/accounting year, corporate and individual tax rates, capital gains tax rates, loss treatment, non-resident withholding tax rates, VAT/GST rates, company groups, presence of major revenue protection measures (thin cap, CFC rules) and currency.

Features & Benefits:

- Quick reference snapshot of key tax rates and facts
- Includes look-up tables on tax treaty withholding rates
- Allows easy comparison between countries
- Small enough to carry around or keep in your briefcase

Not available as Inspection Copy.



CCH Code: 39171A
 ISBN: 978 1 921701 29 0
 Publish: October 2010
 Pages: 350
RRP: \$99.00



International Tax Administration: Building Bridges

International Tax Administration: Building Bridges is a beneficial collection of ATAX conference papers from academics and tax professionals from the Asia Pacific region and beyond. The articles consider a range of important, current day issues facing tax administrations in countries at various stages of development, and the attempts made, sometimes unsuccessfully, to bring together the potentially competing interests of tax administrators and taxpayers.

Features & Benefits:

- Insightful papers about international challenges by recognised experts in the field
- Keeps the reader up to date on attempts to build bridges between tax authorities and taxpayers
- Gives readers an in-depth understanding on problems facing the administration of tax and attempts to resolve such difficulties
- Provides useful background to future decision making on international tax issues

Not available as Inspection Copy.



CCH Code: 39007A
 ISBN: 978 1 921485 80 0
 Publish: September 2009
 Pages: 1,668
RRP: \$175.00

International Master Tax Guide 2009/10 – 6th Edition

By Crowe Horwath

The *International Master Tax Guide 2009/10* is a concise foreign tax reference tool for the practitioner who needs quick answers to basic corporate and individual tax questions. The guide includes corporate and individual tax rates, indirect taxes and both the individual and corporate tax system outlines. Up to date to 1 June 2009.

Features & Benefits:

- Provides an outline on the tax system in 26 countries
- Assists users with corporate and individual taxation for residents and non-residents
- Compare and contrast information with convenient comparative tables
- Easy look-up tables on treaty withholding tax rates



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Having trouble finding suitable text for your course?
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Contact your Academic Sales Consultant for further information.

Small Business Tax Concessions Guide – 2nd Edition

By *Gabrielle Cleary, Louise Biti,
Philip McCouat & Shane Peters*

The *Small Business Tax Concessions Guide* is an indispensable tool for accountants, tax practitioners and business advisers. Up to date to 1 July 2009, this title provides comprehensive coverage on topics such as CGT, GST, payroll tax, superannuation and other small business tax concessions. It includes a chapter on the investment allowance, called the 'small business tax break'.

Features & Benefits:

- Assists users with the complex rules for accessing the small business tax concessions
- Reliable and credible information, written by a team of highly experienced tax and finance experts
- Practical and real-world, with insights, examples, useful tips, pitfalls and opportunities
- Includes useful checklists, case studies and index



CCH Code: 39065A
ISBN: 978 1 921593 39 0
Publish: October 2009
Pages: 465
RRP: \$120.00

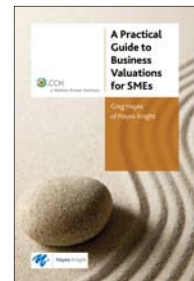
A Practical Guide to Business Valuations for SMEs

By *Greg Hayes of Hayes Knight*

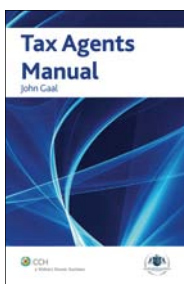
This guide provides a practical-based focus on the issues and the process to be followed in undertaking valuations. Demand for valuation work by SMEs is growing and placing increasing requirements on their advisors. Therefore this book's unique SME focus, together with suggested report templates and work programs makes it an invaluable tool for any adviser to the SME market. Up to date to 30 June 2009.

Features & Benefits:

- Information is made easier to understand through case studies and practical examples
- Provides up to date information for the requirements of APES 225
- Applicable to all sizes of SMEs
- Provides information and advice from a practitioner's perspective



CCH Code: 39031A
ISBN: 978 1 921593 01 7
Publish: November 2009
Pages: 278
RRP: \$195.00



CCH Code: 39139A
 ISBN: 978 1 921701 10 8
 Publish: January 2010
 Pages: 331
RRP: \$99.00

Tax Agents Manual

By *John Gaal*

Jointly published by CCH and the Taxation Institute of Australia, the *Tax Agents Manual* provides comprehensive coverage of the fundamental changes to the law governing the practice as a tax agent that were introduced by the *Tax Agent Services Act 2009*. The topics covered include the scope and operation of the new Code of Professional Conduct; the new Tax Practitioners Board, including its investigatory and sanction powers; the new civil penalty regime; the penalty safe harbours for taxpayers and other client issues.

Features & Benefits:

- Provides analysis and practical implications on important issues
- Includes useful commentary and relevant legislation
- Ensure compliance with the new regime by using the Bonus Practitioner Toolkit containing checklists and templates

Not available as Inspection Copy.



CCH Code: 39277A
 ISBN: 978 1 921873 34 8
 Publish: May 2011
 Pages: 232
RRP: \$120.00

Tax Flow-through Companies

By *Brett Freudenberg*

Tax Flow-through Companies, the second title to be published as part of the CCH and ATTA Doctoral Series, considers the experience of flow-through companies in the United States, the United Kingdom and New Zealand to ascertain what lessons Australia can learn.

Not available as Inspection Copy.

Features & Benefits:

- Provides an account of the development of flow-through companies in the United States, the United Kingdom and New Zealand and their potential applications in Australia
- Analyses whether flow-through companies have benefited closely held businesses in terms of complexity and financing
- Evaluates how Australia could implement its own flow-through company that complements the existing imputation system for corporations



CCH Code: 39145A
 ISBN: 978 1 921701 14 6
 Publish: January 2010
 Pages: 260
RRP: \$120.00

The Politics of Retirement Savings Taxation: A Trans-Tasman Comparison

By *Lisa Marriott*

The Politics of Retirement Savings Taxation: A Trans-Tasman Comparison addresses one of the most important social and economic issues in modern welfare states: public policy for retirement savings. This book explores the events, environment and personalities that combined to form the current policy arrangements in Australia and New Zealand. It is the first of the Australian Tax Teachers Association (ATTA) Doctoral Series.

Features & Benefits:

- Gives an historical account of the development of retirement savings policies in Australia and New Zealand
- Analyses how and why Australia and New Zealand adopted different approaches to the taxation of retirement savings
- Provides an in-depth evaluation of the institutional arrangements influencing retirement savings policy

Not available as Inspection Copy.



More global references



Law School Exams Preparing and Writing to Win

This 200-page paperback conveys two points about exam taking that are vital to every law student: (1) Exam scores can always be improved if the student masters effective exam techniques such as those outlined in this book, and (2) preparing to perform well on exams begins with a positive mind-set on the first day of class and steadily proceeds with solid study techniques throughout the semester.

ISBN: 9780735563568

Writing Essay Exams to Succeed (Not Just to Survive)

With its wealth of visual aids, examples, and practical advice, John Dernbach's concise guide enables pre-law and law school students to develop the strong essay-writing skills they need to succeed and feel confident taking essay exams.

ISBN: 9780735591882

The Law Student's Pocket Mentor from Surviving to Thriving

It is a practical, step-by-step guide that uses exercises, worksheets, and checklists to help students identify their needs, plan strategies, and organise their efforts to maximise success in law school.

ISBN: 9780735540347

Call **1300 300 224** or visit

www.cch.com.au/international for more information

NEW!



Australian Telecommunications Regulation - 4th Edition

A Communications Law Centre, UTS publication. Edited by Alasdair Grant and David Howarth.

CCH Code: 39384A
ISBN: 978 1 921948 89 3
Publish: November 2011
Estimated pages: 400
RRP: \$69.95

Widely regarded as the leading text in this field and used extensively by lawyers, public officials, industry practitioners and students, this fully revised new edition incorporates all recent legislative reforms, regulatory decisions and policy initiatives. It covers all key aspects of telecommunications regulation, including

the policy context, industry and institutional structures, the Part XIB and XIC competition regimes, regulatory economics, network technologies, spectrum management, content regulation, and consumer and community issues.

Features & Benefits:

- Features comparative chapters covering telecommunications regulation in the US, EU, UK and New Zealand
- Written by experienced industry insiders, respected economists, leading engineers and international telecommunications lawyers.

NEW!



Australian Corporations & Securities Legislation 2012 – Volume 1

The *Australian Corporations & Securities Legislation – Volume 1* assists users in understanding the Corporations Act and how it applies in practice. It references each section of the Corporations Act 2001 to relevant regulations, forms, ASIC releases and Takeovers Panel Guidance Notes. This helps identify the supplementary materials that need to be considered with the Act.

CCH Code: 39373A
ISBN: 978 1 921948 43 5
Publish: January 2012
Estimated pages: 2,736
RRP: \$75.00

Features & Benefits:

- In-depth information including the full text of the Corporations Act 2001 and Corporations Regulations 2001, the ASIC Act 2001 and ASIC Regulations 2001
- Updated with all amendments to the legislation to 1 January 2012
- Easy to navigate through the Acts and locate relevant provisions

NEW!



Australian Corporations & Securities Legislation 2012 – Volume 2

The *Australian Corporations & Securities Legislation – Volume 2* contains the text of State and Territory Supreme Court Corporations Rules and the Takeovers Panel Procedural Rules applicable to proceedings under the Corporations Act 2001 as at 1 January 2012.

CCH Code: 39374A
ISBN: 978 1 921948 44 2
Publish: January 2012
Estimated pages: 728
RRP: \$60.00

Australian Corporations & Securities Legislation 2012 – Volume 1 and 2

Save **\$10** by purchasing Volume 1 and 2 together.



CCH Code: 39372A
ISBN: 978 1 921948 80 0
Publish: January 2012
RRP: \$125.00

Understanding Personal Property Securities Law

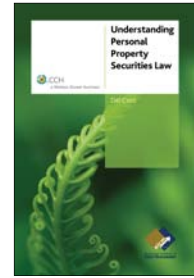
By Del Cseti, Australian Institute of Credit Management

Understanding Personal Property Securities Law is an essential reference on one of the most significant law reforms in Australian business and commercial law since Federation. This book will help you to understand and adopt this critical new law in your workplace. The Personal Properties Securities (PPS) reforms have the potential to touch upon almost all transactions between businesses and between businesses and

consumers. The changes involve virtually every transaction with the exception of realty.

Features & Benefits:

- Provides detail on the changes to supremacy of title and to fixed and floating charge arrangements
- Informs readers on the different mechanisms lessors will use to protect their rights
- Delivers further information on the concept of collateral which now embraces both tangible and intangible goods
- Includes an Insolvency chapter written by expert academic, Jason Harris



CCH Code: 39218A
ISBN: 978 1 921701 76 4
Publish: November 2010
Pages: 192
RRP: \$105.00

Annotated Personal Property Securities Act 2009 (Cth) with Regulations 2010

By Jason Harris, Nicholas Mirzai

The *Annotated Personal Property Securities Act* is a consolidated guide to the single most significant commercial law reform to occur in Australia in decades. Providing annotations to each operative provision of the *Personal Property Securities Act 2009 (Cth)*, this text is an essential handbook for all legal professionals, insolvency practitioners and commercial parties dealing with secured finance, consumer credit and the day-to-day purchase and sale of personal property.

Revolutionary in its approach, the authors provide insightful commentary focusing on the deep vein of US, Canadian and New Zealand PPSA decisions from which the Australian regime substantially derives. Whether a law student, business professional, compliance officer or legal expert, this text includes extensive cross-referencing to relevant domestic and foreign sources, and will provide a comprehensive guide to the new law.

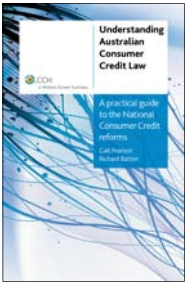
The text provides extensive navigational features to help guide the reader through the complexities of the PPSA including a statutory concordance, explanation of key concepts, extensive cross referencing to the interrelated provisions of the Act and detailed commentary informed by extensive research of foreign PPSA cases. Comprehensive in its consideration of both primary and secondary sources, the *Annotated Personal Property Securities Act* is designed to be the first point of call for all PPSA issues in Australia.

Features & Benefits:

- With its well-structured format, this is one of the most easy-to-read annotated texts on the market
- Comprehensive and relevant commentary on a new and complex area of legislation



CCH Code: 39316A
ISBN: 978 1 921948 27 5
Publish: October 2011
Estimated pages: 1,600
RRP: \$130.00



CCH Code: 39168A
 ISBN: 978 1 921701 26 9
 Publish: November 2010
 Pages: 326
RRP: \$75.00

Understanding Australian Consumer Credit Law – a practical guide to the National Consumer Credit reforms

By *Gail Pearson and Richard Batten*

Understanding Australian Consumer Credit Law is an essential reference guide for anyone involved in, or affected by, the significant reforms to the regulation of Australian consumer credit law. This book is written by Professor Gail Pearson, a leading academic in the fields of financial services, commercial and consumer law, and Minter Ellison

Partner, Richard Batten, who has expertise in consumer credit and the regulation and distribution of financial services and products.

Features & Benefits:

- Provides an authoritative, simple and practical guide to recent changes in consumer credit law
- Thorough coverage of the scope and application of the consumer credit regime
- Provides information on licensing, credit contracts, responsible lending and enforcement
- Useful practical tools such as tips and references to cases and legislation



CCH Code: 39163A
 ISBN: 978 1 921701 21 4
 Publish: September 2010
 Pages: 512
RRP: \$110.00

Australian Consumer Credit Legislation

Australian Consumer Credit Legislation, covers the major changes that have occurred in consumer credit with the transfer of regulation from the States to a new national regime. The legislation impacts any person involved in providing, assisting with, or enforcing consumer credit, including consumer leases and credit for residential property for investment purposes.

The Legislation covers:

- National Consumer Credit Protection Act 2009
- National Consumer Credit Protection Regulations 2010
- National Consumer Credit Protection (Fees) Act 2009
- National Consumer Credit Protection (Fees) Regulations 2010
- National Consumer Credit Protection (Transitional and Consequential Provisions) Act 2009
- National Consumer Credit Protection (Transitional and Consequential Provisions) Regulations 2010

NEW!



CCH Code: 39346A
 ISBN: 978 1 921948 55 8
 Publish: February 2012
 Estimated pages: 1,944
RRP: \$104.00

Australian Competition and Consumer Legislation 2012

Australian Competition and Consumer Legislation (previously the *Australian Trade Practices Legislation*) is an essential publication of competition and consumer law. It includes the Australian Consumer Law and related regulations in a portable single volume. Consolidated to 1 January 2012, it incorporates the *Competition and Consumer Act 2010* which was previously known as the *Trade Practices Act 1974*. It also includes an introduction by a leading trade practices expert from Freehills.

Features & Benefits:

- Legislative developments explained in clear history notes in each section
- Easy navigation of legislation to locate relevant provisions
- Essential competition and consumer law developments are included
- Easy-to-read format facilitates the useability and understanding of this collection of legislation

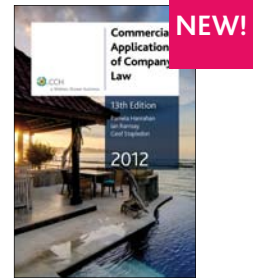
Commercial Applications of Company Law 2012 – 13th Edition

By Pamela Hanrahan, Ian Ramsay and Geof Stapledon, University of Melbourne

Commercial Applications of Company Law makes corporate law more accessible to non-law students. This is both a textbook and a teaching method. Written by three leading corporate law lecturers, this book focuses on the ordinary events and issues faced by companies and their advisors. It explains and applies the law in a manner that is understandable and relevant to business students.

Features & Benefits:

- Puts the law clearly in context, unlike traditional approaches to the subject
- Demonstrates, in a practical way, how company law shapes and impacts business planning and decision making
- Easy navigation through case summaries and a case table



CCH Code: 39371A
ISBN: 978 1 922010 78 0
Publish: January 2012
Estimated pages: 992
RRP: \$130.00

Instructor Resource

Multiple Choice Q&As

By Larelle Chapple, Senior Lecturer, TC Beirne School of Law, University of Queensland

Multiple Choice Q&As are grouped according to the chapter topics used in *Commercial Applications of Company Law*. The Q&As can be used by teachers when preparing teaching materials or by students to test their knowledge of company law.

These materials are provided in Microsoft Word format to allow easy copying and pasting into other documents or popular e-learning software applications.

Instructor Guide

By Pamela Hanrahan, Ian Ramsay & Geof Stapledon

This online textbook companion to *Commercial Applications of Company Law 2012 – 13th Edition* provides guidelines for answering the problem sets and PowerPoint lecturer outlines to assist teachers with in-class teaching.

Available in PDF format.

Australian Bankruptcy Act 1966 with Regulations and Rules – 12th Edition

Consolidated to 1 January 2012, the 12th edition of *Australian Bankruptcy Act 1966* is an authoritative title which includes all amendments made to the Act, as well as associated regulations and rules, all contained in one convenient volume. It includes Bankruptcy Act 1966, Bankruptcy (Estate Changes) Act 1997, Bankruptcy Regulations (including ITSA Administrative Forms), Bankruptcy Determinations, Federal Court (Bankruptcy) Rules and Registered Debt Agreement Guidelines.

Features & Benefits:

- Easy to navigate using the grey shaded tabs that locate the main Act and other pieces of bankruptcy legislation
- Find relevant features of the law easily using the complete index
- Locate everything about bankruptcy regulations in a single volume



CCH Code: 39352A
ISBN: 978 1 921948 61 9
Publish: December 2011
Pages: 928
RRP: \$121.00



CCH Code: 34168A
 ISBN: 978 1 921322 03 7
 Publish: January 2008
 Pages: 544
RRP: \$79.00

Introducing the Law – 7th Edition

By Heilbronn, Latimer, Nielsen and Pagone

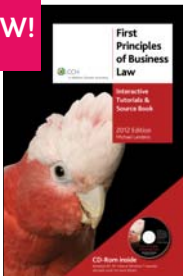
Introducing the Law provides students with a solid understanding of the Australian legal system. The 7th edition has a continued focus on tertiary legal studies and related courses. It contains a broad range of topics, including the legislative process and the role of courts in law-making, changing the law, processes and institutions for settling legal disputes and a critical evaluation of the legal system.

Features & Benefits:

- Guides study with reading lists and essay topics
- Easy navigation with case table and index

CCH supports your teaching by providing resources including Selected Essay Answers and Student Reading Lists when you prescribe this text. These resources will make your job easier and help students achieve better learning outcomes.

NEW!



CD and source book
 CCH Code: 39358A
 ISBN: 978 1 921948 67 1
 Publish: February 2012
 Estimated pages: 338
RRP: \$120.00



CD only
 CCH Code: 39360A
 ISBN: 978 1 921948 69 5
 Publish: February 2012
RRP(CD only): \$65.00

First Principles of Business Law Interactive Tutorials and Source Book – 2012 Edition

*By Michael Lambiris, Associate Professor,
 Faculty of Law, Melbourne Law School*

These ground-breaking materials have proved effective and popular with students across Australia. The 18 interactive computer-based tutorials and the companion Source Book, cover the sources of Australian law (legislation and case law); the principles of contract law, the Australian Consumer Law; agency law; tort law; and business organisations. There is also a revision tutorial designed to help students and graduates with legal problem-solving.

Features & Benefits:

- Clear and concise explanations of the law
- Active learning through examples, questions and answers and immediate feedback
- Students work at their own pace and in their own time
- Helpful introductions, focus questions and outlines for each topic
- Over 200 clear summaries of decided cases
- Selected legislative provisions
- Easy navigation, with convenient indexes, tables and a glossary of terms

Give your students the advantage of these new generation learning tools!

Instructor Resource

Available to instructors who prescribe FPBL materials

Teacher's Guide

The guide sets out a suggested sequence of topics for a one-semester program of teaching. The guide provides detailed weekly lecture outlines, with accompanying explanatory notes for instructors. The outlines summarise the essential points of key topics in a business law curriculum. A weekly seminar topic or case-study is also provided. The relevant computer-based tutorials and Source Book Chapters for each week's work are listed.

Lecture Outlines for students

These outlines are the same as the lecture outlines in the Teacher's Guide, but without the explanatory notes for instructors. They are available in Microsoft Word format so that they can be edited as required.

PowerPoint Presentations

These are available to instructors who prescribe FPBL materials, to support each weekly lecture. The slides follow the form and content of the Lecture Outlines and can be used during lectures, and/or distributed to students. The slides can also be edited to suit the requirements of the individual instructor.

Australian Business Law 2012 – 31st Edition

By Paul Latimer, Monash University

Australian Business Law 2012 is both an essential complement to studies in business law and a concise overview of the principles of business law for practitioners and students. The book covers a range of business law concerns and provides a clear and concise explanation of the law in Australia and how it affects business. This edition uses flow charts and diagrams to aid explanations. The majority of the text has been revised and updated to improve readability and to include changes to the law, including those made

by the Australian Consumer Law, National Consumer Credit Protection and Personal Property Securities.

Features & Benefits:

- Improve understanding with numerous case examples to illustrate points of law
- Quickly locate required information using a comprehensive index and tables of cases and statutes
- Aids understanding with plain English alternatives provided for certain legal phrases and words
- Improved readability with a new revised format



CCH Code: 39353A
ISBN: 978 1 921948 62 6
Publish: January 2012
Estimated pages: 1,264
RRP: \$125.00

Instructor Resource

Australian Business Law Workbook

The *Australian Business Law Workbook* is available online as a Textbook Companion for Australian Business Law to lecturers who prescribe CCH student textbooks.

The *Australian Business Law Workbook* contains questions, exercises and problems that examine legislation, case extracts and other source materials relevant to the study of business law.

The Workbook is written for business and commerce students studying legal courses and designed to provide teachers and students with current legal issues and resource materials so as to give practical meaning to the current business and commercial law textbooks.

Australian Business Law Workbook Instructor Manual

The Australian Business Law Workbook Teachers Manual is available online as a Textbook Companion for Australian Business Law – available to lecturers who prescribe CCH textbooks.

The Teachers Manual provides guidance on answering those questions, exercises and problems in the *Australian Business Law Workbook*, cross-referenced to *Australian Business Law 2012 – 31st Edition*.

Available in Microsoft Word format to allow easy copying and pasting into other documents and popular e-learning software applications.

Lecture Outlines

These Lecture Outlines are grouped according to the chapter topics used in *Australian Business Law 2012 – 31st Edition*. The Outlines can be used by teachers when preparing teaching materials or used as in-class teaching support materials.

These materials are provided in PowerPoint format allowing easy adaptation to individual teaching needs.

Multiple Choice Q&As

Multiple Choice Q&As are grouped according to the chapter topics used in *Australian Business Law 2012 – 31st Edition*. The Q&As can be used by teachers when preparing teaching materials or by students to test their knowledge of business law.

The materials are provided in Microsoft Word format to allow easy copying and pasting into other documents or popular e-learning software applications.

*Updated by Nathan Lindemann
Faculty of Business
Queensland University
of Technology*



CCH Code: 34318A
 ISBN: 978 1 921485 69 5
 Publish: August 2010
 Pages: 540
RRP: \$70.00

Mediation for Lawyers

By *Dr Samantha Hardy & Dr Olivia Rundle*

Mediation for Lawyers provides a comprehensive resource for lawyers involved in mediation. It is also an ideal reference for students of alternative dispute resolution methods, such as mediation. The focus of this book is on practical application of theory. It is founded in current mediation theory relating to the range of models used in Australia, and includes detailed contextual information including the legislative frameworks for mediation in different jurisdictions.

Features & Benefits:

- Provides practical advice and helpful tools for use in preparing for and representing clients in mediation
- Prepares lawyers in legislative, policy and practice frameworks for mediation in various jurisdictions
- Know what's expected of the lawyer's role at all stages of mediation
- Provides awareness of the legal aspects of mediation including confidentiality and enforcement

NEW!



CCH Code: 39240A
 ISBN: 978 1 921701 98 6
 Publish: November 2011
 Estimated pages: 1,250
RRP: \$109.00

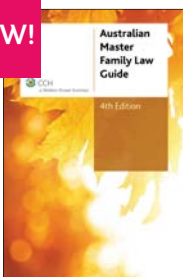
Australian Family Law Act 1975 with Regulations and Rules – 30th Edition

This book is a useful companion and an excellent reference point when researching current law. This updated edition includes procedural changes to the Family Law Regulations 1984 and the Family Law Rules 2004, as well as amendments to the Family Law Act 1975.

Features & Benefits:

- Easier navigation including shaded tabs and a table showing sections of the Family Law Act 1975 and listed against its relevant corresponding Rule, Regulation and relevant cases
- Find additional information using the table, which includes commentary links to CCH's *Australian Family Law & Practice* reporter
- Includes the Federal Magistrates Court Rules 2001 [Extracts]
- Includes a new Pending legislation tab containing the Family Law Legislation Amendment (Family Violence and Other Measures) Bill 2011

NEW!



CCH Code: 39103A
 ISBN: 978 1 921593 77 2
 Publish: November 2011
 Estimated pages: 1,100
RRP: \$149.00

Australian Master Family Law Guide – 4th Edition

The *Australian Master Family Law Guide* provides the reader with an invaluable reference guide to all aspects of family law in Australia. It contains concise and practical information on the family law system, children, property, child support, court processes, evidence and costs.

Features & Benefits:

- Reliable information from experts commenting on principles and developments in legislation and cases
- Easily digestible, comprehensive and practical reference to Australian family law

Practical Guide to Engineering and Construction Contracts

By Philip Loots and Donald Charrett

This hard cover book offers a concise, practical guide to the law relating to construction contracts in Australia. Written for engineers negotiating and administering construction contracts, it aims to assist readers in understanding the risks associated with these contracts and how to minimise them.

Features & Benefits:

- Indispensable reference source for all kinds of infrastructure development projects, from the construction site office to head office
- Practical day-to-day issues are addressed in a user-friendly way and do not assume any prior formal knowledge of the law of contracts
- Easy navigation, including a detailed glossary of terms, table of cases, references, table of statutes, table of standard contracts and index
- Appeal to all those involved in negotiating and managing construction contracts



CCH Code: 39078A
ISBN: 978 1 921593 52 9
Publish: September 2009
Pages: 458
RRP: \$95.00

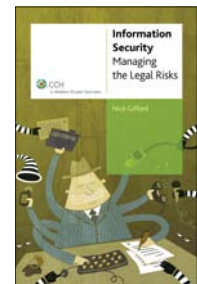
Information Security – Managing the Legal Risks

By Nick Gifford

Information Security – Managing the Legal Risks provides users with essential facts on this major new area of legal risk for businesses and government agencies. This book contains a primer on information security, an analysis of the legal exposures that can flow from security breaches, and practical advice on the management of those risks.

Features & Benefits:

- Extensive use of 'real world' scenarios illustrates typical security weaknesses and provides a platform for analysis of potential legal exposures that may arise
- Practical aids such as checklists and sample contract clauses are included
- Examples assist users in writing their own policies and procedures
- Provides explanations of key legal concepts for non-legal readers



CCH Code: 39055A
ISBN: 978 1 921593 29 1
Publish: March 2010
Pages: 374
RRP: \$70.00

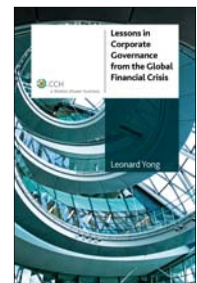
Lessons in Corporate Governance from the Global Financial Crisis

By Leonard Yong

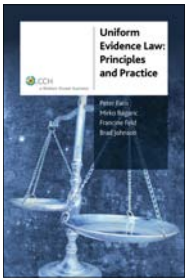
This book poses and attempts to answer key questions about the Global Financial Crisis (GFC). Did it have to happen? What caused it and, more importantly, why? Could it have been avoided? Could it happen again? This book covers issues such as importance of the fiduciary duties of board members, risk management, influence of hedge funds, impact on members' pension funds, currency hedging, role of government regulation and the extensive use of financial derivatives.

Features & Benefits:

- Assists businesses to manage and mitigate risks from potential future GFCs
- Includes helpful planning checklists on organisational culture, derivatives and criteria for good and bad remuneration policies
- A detailed glossary of terms aids understanding



CCH Code: 39022A
ISBN: 978 1 921485 92 3
Publish: August 2009
Pages: 184
RRP: \$69.00



Uniform Evidence Law: Principles and Practices

By Peter Faris QC, Mirko Bagaric, Francine Feld, Brad Johnson

Uniform Evidence Law: Principles and Practices explains, examines and evaluates the rules governing the admissibility of evidence under the Uniform Evidence Law.

The book comprehensively sets out the operation of current evidence law. It also provides an extensive analysis of the rationale and justifications for evidence law, thereby illuminating the scope and application of the

law and providing a basis for the exploration of the manner in which evidence law should be developed to operate in a more fair and efficient manner.

CCH Code: 39272A
ISBN: 978 1 921873 29 4
Publish: June 2011
Pages: 481
RRP: \$110.00

Features & Benefits:

- Explains the law in a succinct and clear manner to students and practitioners
- Relevant to all jurisdictions



Australian Human Rights Law

By Professor Mirko Bagaric, Peter Faris QC, Theo Alexander

Australian Human Rights Law analyses the origin of human rights, the law and its practice and how existing human rights may be developed for a fairer and more effective implementation.

Features & Benefits:

- Providing plain English explanations and case examples
- In-depth coverage of the operation of the rights Charters in Victoria and the ACT
- Covers a number of discrete areas of law, including the criminal law, torts, constitutional law, family law and property law
- Covers complex and often controversial issues such as abortion and euthanasia; the balance between civil liberties and community safety

CCH Code: 39231A
ISBN: 978 1 921701 89 4
Publish: January 2011
Pages: 480
RRP: \$99.95

NEW!



Humanising Animals - Civilising People

By Professor Mirko Bagaric, Dr Keith Akers

Humanising Animals - Civilising People analyses Animal Rights law in Australia and how existing laws and practices may be developed for a fairer and more effective implementation. Containing a wealth of thought-provoking ideas, this is an essential read for students, practitioners and animal lovers alike.

Features & Benefits:

- Provides plain English explanations and case examples
- Covers complex and often controversial issues such as live trade exports
- Written by respected lawyers and human rights commentators

CCH Code: 39351A
ISBN: 978 1 921948 60 2
Publish: December 2011
Estimated pages: 200
RRP: \$49.95

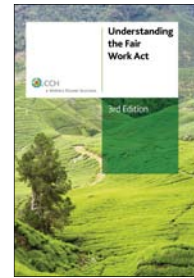
Understanding the Fair Work Act – 3rd Edition

Understanding the Fair Work Act is a concise guide to the Fair Work industrial relations system. This title includes essential information on the latest IR changes including modern awards, collective bargaining, right of entry and general protections.

Providing an explanation of the Fair Work Act 2009 and important recent case law, this practical guide gives an authoritative insight into our ever-changing industrial relations system.

Features & Benefits:

- Plain English guide to existing and amended legislation
- Helps ensure your business/client is aware of the new workplace changes in order to have a thorough understanding of the outcomes of the legislative changes



CCH Code: 39192A
ISBN: 978 1 921701 50 4
Publish: June 2011
Pages: 136
RRP: \$34.95

Australian Fair Work Act 2009 with Regulations and Rules – 3rd Edition

This new edition provides industrial relations professionals with a regulatory framework for the practical operation of the current system. Consolidated to 2 May 2011, this book provides all Acts, regulations and Fair Work Australia Rules 2010 and is an essential resource in order to stay on top of the law and apply it quickly and accurately.

Features & Benefits:

- Allows IR professionals to stay on top of the law and advise clients accordingly
- Easy navigation with a comprehensive index
- Convenient reference guide for current rules and regulations



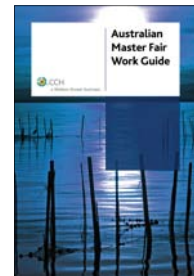
CCH Code: 39188A
ISBN: 978 1 921701 46 7
Publish: June 2011
Pages: 1,512
RRP: \$120.00

Australian Master Fair Work Guide

This guide, formerly known as the *Australian Master Workplace Relations Guide*, defines and explains the key areas of industrial relations under the federal system. This authoritative guide is written by leading practitioners including Peter Punch, Partner, Carroll and O'Dea Lawyers; Professor Joellen Riley, University of Sydney; Joe Catanzariti, Partner, Clayton Utz; and Joydeep Hor, Managing Principal, People + Culture Strategies.

Features & Benefits:

- Keeps users up to date with legislation changes and recent case law
- Easy-to-read, practical plain English guide to the new industrial relations system
- Provides a reliable source of information, written by key industry experts



CCH Code: 39094A
ISBN: 978 1 921593 68 0
Publish: September 2010
Pages: 672
RRP: \$120.00



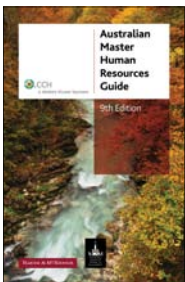
CCH Code: 39301A
 ISBN: 978 1 921948 09 1
 Publish: June 2011
 Pages: 580
 RRP: \$99.95

Australian Federal Equal Opportunity Legislation

Australian Federal Equal Opportunity Legislation is a consolidation of principal federal equal opportunity and anti-discrimination legislation, including the new Paid Parental Leave provisions. This new title is an essential resource for IR and HR practitioners who need to stay on top of the law and apply it quickly and accurately. Legislation in this volume has been consolidated to 4 May 2011.

Features & Benefits:

- Allows IR professionals to stay on top of the law and advise clients accordingly
- Easy navigation with a comprehensive index
- Convenient reference guide for current rules and regulations



CCH Code: 39189A
 ISBN: 978 1 921701 47 4
 Publish: November 2011
 Estimated pages: 1,500
 RRP: \$150.00

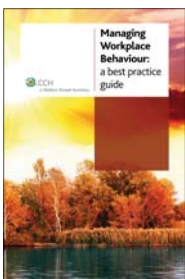
Australian Master Human Resources Guide – 9th Edition

By leading experts from Baker & McKenzie lawyers and the Macquarie Graduate School of Management

The *Australian Master Human Resources Guide* covers the issues that managers face on a daily basis, making it an ideal handbook for anyone planning to enter the HR market as an HR practitioner, line manager, accountant, or business consultant.

Features & Benefits:

- Contains the latest changes to the Fair Work Act 2009
- Promotes guidelines for best practice in HR management
- Reliable advice, written by leading industry experts
- Comprehensive handbook covering a wide variety of scenarios



CCH Code: 39233A
 ISBN: 978 1 921701 91 7
 Publish: December 2011
 Estimated pages: 300
 RRP: \$49.95

Managing Workplace Behaviour: a best practice guide

By Joydeep Hor

This new title gives an insightful look into the issues relating to behaviour and culture in the workplace. This book also looks at how technological and social networking advances are impacting the workplace. By providing a legal insight into why these matters present challenges for organisations, this publication looks at how behavioural change results in cultural change.

Features & Benefits:

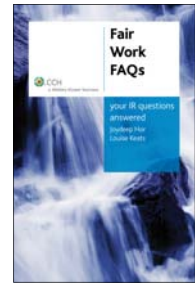
- Provides expert legal commentary and useful case studies to help HR practitioners implement behavioural best practice strategies
- Promotes guidelines for managing workplace behaviour best practice

Fair Work FAQs: your IR questions answered

Fair Work FAQs brings together the most frequently asked questions about Australia's industrial relations system. Written by legal experts, Joydeep Hor and Louise Keats, this book answers the most perplexing questions with regard to the Fair Work Act. This title contains a collaboration of useful and topical tips, and is a must-have, quick reference guide.

Features & Benefits:

- Provides practical, straightforward tips relating to day-to-day issues
- Easy and quick look-up guide, with all the key questions answered in one place
- Authoritative and accurate information, written by experts



CCH Code: 39025A
ISBN: 978 1 921485 95 4
Publish: November 2009
Pages: 178
RRP: \$65.00

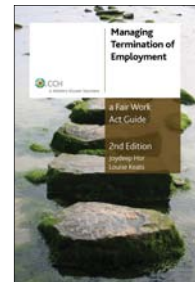
Managing Termination of Employment: a Fair Work Act Guide – 2nd Edition

*By leading employment law practitioners
Joydeep Hor and Louise Keats*

Managing Termination of Employment is an invaluable, best practice guide to terminating the employment of an employee, and has been updated to include recent changes to the Fair Work Act. It explains when and how an employer can justifiably terminate employment for a range of reasons, including poor performance, misconduct, redundancy and restructuring.

Features & Benefits:

- Instils professional conduct by providing examples of good and bad termination practice
- Provides useful practical information with relevant case examples and sample scenarios
- Easy to digest with clear and concise information
- Provides advice, suggestions and discussion on appropriate policies and procedures



CCH Code: 39026A
ISBN: 978 1 921485 96 1
Publish: August 2009
Pages: 353
RRP: \$65.00

Effective Recruitment and Selection Practices – 5th Edition

*By Robert Compton, William Morrissey
and Alan Nankervis*

Effective Recruitment and Selection Practices is an easy-to-read publication that provides practical guidance on the critical issues surrounding recruitment and selection. It gives users the tools and knowledge to ensure consistent, high-quality practices in the complex and ever-evolving workplace environment.

Features & Benefits:

- Keeps users up to date with changes and developments in practices due to technology, workplace trends and the current economic situation
- Includes a table that enables TAFE teachers to map the contents of the book to TAFE units of competency
- Provides expert guidance to assist with the implementation of policies and procedures



CCH Code: 39004A
ISBN: 978 1 921485 77 0
Publish: June 2009
Pages: 300
RRP: \$65.00



CCH Code: 39195A
 ISBN: 978 1 921701 53 5
 Publish: March 2011
 Pages: 112
RRP: \$32.00

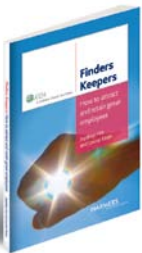
Manager to Leader: Skills and insights for a successful transition

By Abi O'Neill

Leaders rarely have a title that includes the word "leader". In the organisational context, they are usually called managers or executives and, in many cases, are required to lead people. The significant missing element is that which involves "people". This book seeks to address the widespread needs of managers in the quest for success in their leadership.

Topics include:

- Styles of management and leadership
- Communication and listening
- Relationship building
- Power and influence
- Performance management
- Coaching, delegating and development



CCH Code: 34049A
 ISBN: 978 1 921322 43 3
 Publish: August 2008
 Pages: 295
RRP: \$29.95

Finders Keepers: how to attract and retain great employees

By Joydeep Hor and Louise Keats

In *Finders Keepers*, 10 well-known Australian businesses reveal the secrets of their success in finding and keeping talented staff. The book is based on genuine Australian case studies that have been compiled by Barbara Holmes, Managing Work/Life Balance International. It provides practical and legal tips on how to be a great 'finder' and 'keeper' of employees in a tight employment market.

Features & Benefits:

- Learn from companies such as St George Bank, Sensis, KPMG and Integral Energy
- Reliable and authoritative information, written by respected industrial relations experts
- Provides practical examples and key tips on how to attract and retain great employees



CCH Code: 34048A
 ISBN: 978 1 921322 42 6
 Publish: August 2008
 Pages: 148
RRP: \$30.00

McCallum's Top Workplace Relations Cases: labour law and the employment relationship as defined by case law

By Professor Ron McCallum

Written by renowned IR authority, Professor Ron McCallum, this title examines the facts, the reasoning and the holdings in 35 decisions, graphically illustrating how labour law, and especially the employment relationship, really works in Australia. It includes cases relating to sources of labour and employment law, the duties placed on employees and employers, termination

of employment, and the incorporation of material into employment contracts.

Features & Benefits:

- Well presented, providing a unique balance between source material and reflection on decisions
- Enhances the reader's understanding of workplace relations by bringing to life the significant decisions that have shaped employment law in Australia

Key changes to Work, Health and Safety Law

During the second half of 2011, the Commonwealth, states and territories will pass the model Work, Health and Safety Bill and model Work, Health and Safety Regulations

- From 1 January 2012, all of these jurisdictions will most likely have uniform occupational health and safety laws
- The new laws impose a duty on a "person conducting a business or an undertaking" to "workers" as broadly defined, to ensure that workers and others are not exposed to risks to their health or safety
- The new laws also impose a positive duty upon "officers" (which includes directors of a company) to exercise due diligence to ensure compliance with OHS laws
- The new laws contain many other new features, such as the ability for a regulator to enter into an enforceable undertaking with an alleged contravener prior to commencing a prosecution for a breach of the Work, Health and Safety Act
- The penalties for breaching OHS laws have also been significantly increased

Understanding the Model Work Health and Safety Act

By Michael Tooma, Barry Sherriff

Understanding the Model Work Health and Safety Act provides a succinct overview of the future changes to work, health and safety laws in Australia. This book was written by leading OHS expert Michael Tooma, and Barry Sherriff who was a member of the National OHS Review Panel and on whose recommendations the laws are based.

Features & Benefits:

- Helps OHS professionals get their businesses prepared for the changes to legislation coming in 2012
- Easy-to-read guide to the impending model work, health and safety legislation
- Aids familiarisation with the expected work health and safety changes
- Reliable source of information from high profile, OHS legal experts Barry Sherriff and Michael Tooma



CCH Code: 39098A
ISBN: 978 1 921593 72 7
Publish: April 2010
Pages: 115
RRP: \$49.95

Australian Work, Health and Safety Legislation

Australian Work, Health and Safety Legislation is a consolidation of the new laws that will come into place on 1 January 2012. This new title is an essential resource for OHS practitioners who need to stay on top of the law and apply it quickly and accurately. Legislation consolidated to 1 January 2012

Features & Benefits:

- Allows OHS professionals to stay on top of the law and advise clients accordingly
- Easy navigation with a comprehensive index
- Convenient reference guide for current rules and regulations



CCH Code: 39367A
ISBN: 978 1 921948 76 3
Publish: March 2012
Estimated pages: 400
RRP: \$99.95

NEW!

CCH Code: 39336A
 ISBN: 978 1 921948 42 8
 Publish: December 2011
 Estimated pages: 400
RRP: \$65.00

Planning Work, Health and Safety: a guide to workplace risk management

Planning Work, Health and Safety is a convenient handbook for anyone who needs an overview of the legal and managerial aspects of managing workplace risks in organisations. It provides a practical guide for risk management. This book uses a framework based on the Australian standards for risk management and OHS management systems. Also incorporates changes proposed by the new model Work, Health and Safety laws, due to come into place on 1 January 2012.

Features & Benefits:

- Keep up to date with legislation changes, new industry standards, and commentary on hot topics
- Focuses on risk management, rather than compliance with regulations or reactions to individual occurrences
- Helps employers meet the challenge of fulfilling their legal obligations to provide safe working conditions
- Includes a table that enables TAFE teachers to map the contents of the book to TAFE units of competency

*Note: formerly *Planning Occupational Health & Safety: a guide to OHS risk management*



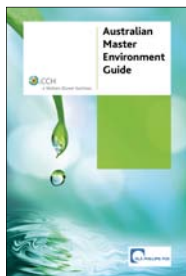
CCH Code: 34128A
 ISBN: 978 1 921223 65 5
 Publish: October 2007
 Pages: 628
RRP: \$150.00

Australian Master OHS & Environment Guide – 2nd Edition

This definitive guide is a first point of reference for OHS and environmental best practice and strategy. Written by OHS and legal experts, the guide provides key information on the challenges that professionals and organisations face in relation to OHS and the environment. It includes valuable information on legal obligations, risk management, and climate change implications.

Features & Benefits:

- Keeps professionals up to date on a range of topics, including workplace stress, emissions trading and emerging developments
- Provides practical information including examples and tips
- Quick and easy-to-use reference tool



CCH Code: 34319A
 ISBN: 978 1 921485 70 1
 Publish: September 2010
 Pages: 668
RRP: \$120.00

Australian Master Environment Guide

The *Australian Master Environment Guide* is a practical handbook designed to provide an overview of environmental best practice and law for environmental managers, OHS managers, business managers and students. It contains information on key aspects of environmental management used in industry, such as techniques, systems, land development, pollution, chemicals, energy, waste, water and biodiversity.

Features & Benefits:

- Highlights best practice guidance in environmental management and law
- Provides a practical guide with a strong industry focus
- Reliable information, written by leading academics, lawyers, environmental consultants and industry experts

Learning from High Reliability Organisations

Edited by Andrew Hopkins

This title provides an in-depth analysis into what constitutes a high reliability organisation. It combines research from those in the OHS field, including world-renowned safety culture expert, Andrew Hopkins, and shares what these organisations are doing that enables them to operate safely. The book examines what organisations can do to avoid hazards and disasters and ensure safety in the workplace.

Features & Benefits:

- Deals with complex issues in a clear, informative style
- Empowers users on how to create a safe work environment in their organisations from relevant, real-life examples
- Provides an in-depth examination of what equates to organisational best practice



CCH Code: 39027A
ISBN: 978 1 921485 97 8
Publish: September 2009
Pages: 246
RRP: \$75.00

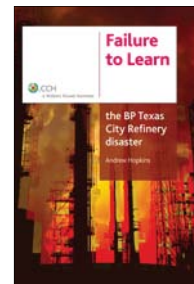
Failure to Learn: the BP Texas City Refinery disaster

By Andrew Hopkins

In *Failure to Learn*, OHS expert Andrew Hopkins discusses the causes of a major explosion that occurred at the Texas City Refinery on 23 March 2005. The explosion killed 15 workers and injured more than 170 others. The book also analyses the similarities between this event and the Longford gas plant explosion in Victoria in 1998, the latter of which is featured in his earlier book, *Lessons from Longford*.

Features & Benefits:

- Provides an in-depth look at the real causes of the disaster and where things went wrong
- Analyses who is at fault and how this could have been prevented
- Outlines how companies can better design themselves to manage major hazards



CCH Code: 34050A
ISBN: 978 1 921322 44 0
Publish: October 2008
Pages: 186
RRP: \$75.00

Safety, Culture and Risk: the organisational causes of disasters

By Andrew Hopkins

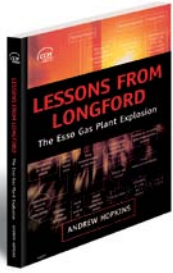
This book focuses on safety management in the workplace as an issue of critical importance to business managers, as well as those responsible for OHS in any organisation. It deals with complex issues in a clear, informative style that will both inform organisations and companies, and assist them to be better able to create safe environments for their employees and clients.

Features & Benefits:

- Provides straightforward examples to help mitigate risk
- Discusses safety strategies that can be easily implemented in the workplace
- Valuable information from a leading OHS expert



CCH Code: 3905A
ISBN: 1 921022 25 6
Publish: December 2004
Pages: 171
RRP: \$65.00



CCH Code: 4491
 ISBN: 1 86468 422 4
 Publish: April 2000
 Pages: 172
 RRP: \$74.95

Lessons from Longford: the Esso gas plant explosion

By Andrew Hopkins

Lessons from Longford examines the findings of the Royal Commission into the Esso gas plant explosion at Longford, Victoria, in September 1998. This book is essential reading for company executives and OHS professionals, as well as students of management, policy makers and anyone interested in risk management and disaster studies. Written by an expert witness present at the Commission hearings, it clearly and concisely explains who was at fault and why.

Features & Benefits:

- Assists in providing the duty of care to employees under OHS legislation
- Allows readers to learn from a past disaster and not repeat mistakes
- Valuable information from an expert in the field



CCH Code: 4832A
 ISBN: 1 86468 688 X
 Publish: December 2002
 Pages: 72
 RRP: \$65.00

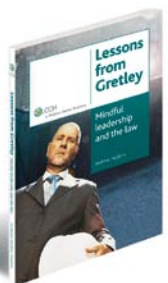
Lessons from Longford: the trial

By Andrew Hopkins

Lessons from Longford: the trial is vital reading for anyone who has read *Lessons from Longford*. Since the latter book's publication, many significant events have unfolded, including both civil and criminal court action, as well as important new legal requirements. This study examines these legal requirements and the trial, the first ever OHS trial to be held in a supreme court.

Features & Benefits:

- Examines whether OHS offences are classified as crimes
- Provides an in-depth analysis of the trial and the reasons behind the judge's final decision
- Addresses key questions, including, "What does practically preventable mean?"



CCH Code: 34094A
 ISBN: 978 1 921223 31 0
 Publish: October 2007
 Pages: 174
 RRP: \$75.00

Lessons from Gretley: Mindful leadership and the law

by Andrew Hopkins

Are you responsible for safety in your organisation? Following on from the highly respected *Lessons from Longford* comes *Lessons from Gretley: Mindful leadership and the law*, exploring the 1996 Gretley mine disaster in NSW and its OHS implications. Written by premier OHS author Professor Andrew Hopkins, the book is provoked by current attempts to hold directors and managers responsible for workplace accidents.

Features & Benefits:

- Based around a specific case study so real-life situations are discussed
- Discusses what kinds of legal/regulatory strategies can be used to focus the minds of leaders on safety

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Australian Master Tax Guide 2012 – 50th Edition

The *Australian Master Tax Guide* is an essential resource for anyone working in or dealing with tax and is Australia's leading tax reference.



Australian Corporations and Securities Legislation 2012 – Volume 1 and 2

Assists users in understanding the Corporations Act and how it applies in practice. It references each section of the Corporations Act to relevant regulations, forms, ASIC releases and Takeovers Panel Guidance Notes.



Australian Taxation Law 2012 – 22nd Edition

An essential resource providing an in-depth understanding of the complex world of tax. This annual text covers income tax, superannuation, fringe benefits tax, GST, state taxes, financial transactions and corporate entities.



Australian Business Law 2012 – 31st Edition

An essential complement to studies in business law and a concise overview of the principles of business law for practitioners. The book covers a range of business law concerns and provides a clear and concise explanation of the law in Australia and how it affects business.



Australian Income Tax Legislation 2012 – 3 Volume Set

A comprehensive consolidation of Australian income tax and related legislation, updated and consolidated for all amendments to 1 January 2012. This set includes all relevant income tax and related legislation.



Australian Superannuation Legislation 2012 – 16th Edition

This title contains a summary of 2011 amending Acts and Regulations to superannuation, tax and related legislation, and is an important first point of reference for practitioners.

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